

# my wedding transportation planner

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elegala.com

*You have painstakingly planned the perfect wedding day, but nothing else matters if you can't get there!*

## bride and groom – arriving together

	time	vehicle
to ceremony		
to reception		
departure		

## bride and groom – arriving separately

	time (bride)	vehicle (bride)	time (groom)	vehicle (groom)
to ceremony				
to reception				
departure				

## attendants/family transportation – bride's side

	time	vehicle(s)
to ceremony		
to reception		
departure		

## attendants/family transportation – groom's side

	time	vehicle(s)
to ceremony		
to reception		
departure		

## guest transportation

	time	vehicle(s)
to ceremony		
to reception		
departure		

## prospective transportation

transportation 1	transportation 2
company name	company name
contact name	contact name
appointment date and time	appointment date and time
address	address
telephone	telephone
email	email
web site	web site
vehicle styles, sizes	vehicle styles, sizes
pick-up/drop-off times	pick-up/drop-off times
proposal price \$	proposal price \$
notes	notes
transportation 3	transportation <i>final selection</i>
company name	company name
contact name	contact name
appointment date and time	address
address	telephone
telephone	email
email	web site
web site	notes
vehicle styles, sizes	
pick-up/drop-off times	
proposal price \$	
notes	

proposal		
total cost <i>(include all discussed services and fees)</i>		pick-up/drop-off times
deposit \$	date sent	
balance \$	due date	
vehicle styles, sizes		
other terms and conditions		

*save and attach your final contract to this document*

*jot down your wedding-day needs, including estimated arrival and departure times, number and style of vehicles for yourself, your attendants, and your guests*